

PRESENT: Kelli Burnham, Anthony Shostak, Amanda Peralta, Cindy Tibbetts, Richard Brown & Katreana Youland

I. Review/Accept Minutes:

- A. Motion was made to accept October 2, 2018 Meeting Minutes as amended (Kelli/Amanda) Amendment to motion under *Report on Meeting with Leavitt Institute Building Committee* to state – “COST: **approx.** 179.71/mo. “

II. Old/New Business by Committee:

A. Events & Programs

1. Reports:

- a. Personal Branding – 12 total participants; overall good feedback
- b. Ancestry Workshop – 12 total participants; aimed towards retired population; well received.
- c. Spooky Halloween Stories – 6 kids total; suggestion of junior corporators as readers for next event in hopes to draw in greater youth attendance.
- d. Mostly Local, Almost Famous Fiber Fest – 70 total in foot traffic. Received well from vendors; most willing to return if held again. 152.00 collected from raffle, and all items were donated by the vendors.

2. Upcoming:

- a. Meet the Author – date TBD: local Maine author
- b. Kevin Hawkes – March 30th: Author and Illustrator of books for youth readers
- c. Gardening Seminar – date to be held around April vacation

B. Finance: Budget for FY 2019

1. Report: Financial group met 2 weeks prior to discuss breakdown of budget for FY 2019. Total Revenue and Expense projected to increase from 46,850 in FY 2018 to 51,250.00 in FY 2019

a. Operating Budget: TOWN OF TURNER

- 1. Total increase of 4,400.00.
- 2. Discussion re: approach to request increased amount received from the Town of Turner by 2,500.00 to minimize monthly draw from interest of endowment.
- 3. TPL has been receiving 27,500.00 since at least 2013
- 4. Request needs to be officially submitted by December of 2018 to the Budget Committee.

b. Operating Budget: EXPENSES

- 1. Wages increasing from 21,000.00 to 24,000.00 to meet increase in minimum wage requirements. Also adding 4 additional hours/week during busy season (July/August)
- 2. Supplies decreasing from 1000.00 to 750.00; not historically used
- 3. Copier and Computer allotment increasing from 2,500.00 to 2,800.00 to reflect additional purchase of equipment to support new state and federal reporting requirements to track use of wi-fi.

C. Fundraising –

1. Report on Raffle:

- a. Election Day Raffle: collection of 527.00
- b. Fiber Fest: collection of 152.00 from combination of raffle and bake sale.

2. Possible Fundraiser Concert: Brought to committee by Anthony – to be held in the spring of 2019.

3. Possible Ladies Lunch-In: Brought to committee by Katreana – Blue Heron offered use of facilities. Katreana to get more information. To be held in late spring.

- III. **Policy Review:** Trustees to present current policy – recommend changes and entertain new policies. Kelli and Amanda to present back to corporators in June of 2019.
- IV. **Email Newsletter:** Trustee to solicit corporators to write up recommendations and/or reviews of books, to be added to Library newsletter. Richard in agreement to contact individuals.
- V. **New Business:** Mention of decline in attendance for Annual Library Meeting. Potential for meeting to be located at a community space to boost interest and participation in the public meeting.
- VI. **Next Trustees' Meeting, December 4, 2018**
- VII. **Adjournment** – (Kelli/Amanda)